

Advisory Council (SB6) Meeting Key Messages and Discussion Summary

On August 24th, the advisory council for the Ontario Early Years Child and Family Centres project, also known as SB6, met to discuss the planning process for the OEYCFCs project. The main items of discussion included the proposed changes to the SB6 Terms of Reference, the invitation for SB6 members to participate in the project's working groups, and the announcement about co-chair changes.

Terms of Reference (TOR):

- The TOR was revised to better reflect the role of SB6 as the advisory council for the OEYCFCs project. As Peel's integrated planning table, SB6 will work collaboratively with the Region of Peel to develop and implement local early child development plans.
- The membership criteria also expanded to include representation from other stakeholder groups such as Indigenous and Francophone organizations. This will ensure the inclusion of diverse voices in the planning and implementation of local early child development plans.
- SB6 members gave suggestions on edits to the TOR. These changes centred on decision-making processes and voting rights. The edits will be made and shared with the SB6 co-chairs and OEYCFCs project manager.

Working Groups:

- The Region of Peel proposed having six working groups for the OEYCFCs project. These include working groups focused on a local needs assessment and research, family engagement, service development, capital planning, performance metrics, and local policy planning
- The groups will be made up of members from SB6, Region of Peel staff and representatives from other community partners. Their size will range from 5 to 10 members.
- Meeting frequency will be monthly or as required. Each working group may start, stop or pause at any given time.
- Working groups will require leads/co-leads and members to develop their own work plan and to execute their own activities.
- SB6 members suggested having a list with the core competencies and specific time requirements for each of the focus groups. This would help them decide which working group to join.
- SB6 members also suggested merging some of the working groups to reduce the number of meetings that they are required to attend.

Co-chair:

- Juliet Jackson stepped down from the SB6 Co-chair role. The new Co-chair for SB6 is Debbie Chang from Public Health at the Region of Peel.
- Susan Alfred stepped down from the Peel CAN Co-chair position. The new Co-chair for Peel CAN is Debbie Chang from Public Health at the Region of Peel.