

On November 30<sup>th</sup>, Peel’s advisory group for the OEYCFC project (Success by 6), met to receive an update on the project’s status and the work completed by the working groups.

The working groups will provide information to inform the Region of Peel’s initial plan, which is due to the Ministry of Education in May 2017. The initial plan will be endorsed by Success by 6 Peel and Regional Council.

#### **Local Needs Assessment and Research Working Group**

This Working Group will provide a summary report of the local needs assessment, which includes:

- Relevant community planning and engagement processes, data sources, and other mechanisms that were used to assess community needs;
- The approximate number and location of children ages zero to six and a description of other relevant demographic information;
- Relevant qualitative information that has informed the initial plans for OEYCFC programs and services; and
- Initial plans and accompanying rationale for site distribution/locations, programs and services to achieve the intended outcomes for OEYCFCs.

#### **Family Engagement Working Group**

This Working Group will develop and implement a plan to:

- Identify current and evolving community needs and assets;
- Identify families’ perceived service gaps, barriers to access, service duplication and service channels;
- Identify opportunities for improvement;
- Develop a strategy to regularly engage families to inform local programs and services;
- Identify strategies to increase awareness of current programs and services; and
- Identify outreach strategies to connect with families who are currently not accessing services within the early years network.

#### **Program and Service Development Working Group**

This Working Group will complete the following deliverables:

- A report to inform the OEYCFC initial plan which includes preliminary data and a plan to complete the scope of the requirements;
- An assessment of existing child and family programs and services to meet the mandatory service requirements outlined in the Guidelines and a plan to address gaps;
- An assessment of staffing requirements and qualifications to offer programs and services and a plan to address gaps;
- Identification of service channels (methods of delivery e.g.: centres, mobile services, virtual services) that meet community needs; and
- A review of customized service options and a plan for inclusion in the suite of services

### **Tempo Box**

A shared filing system was created to allow the members of the advisory group and the working groups to access the project's documentation.

### **Request for Materials on Family Engagement**

The Family Engagement Working Group is collecting and synthesizing reports of parent surveys, feedback or research (focusing on parents with young children) that has been done in Peel in the past five years (2012-2016). The materials collected will help the working group understand the parent experience in Peel.

If you have collected any feedback from families and would like to share it with the project, please send the materials to Monica Valencia at [mvalencia@pcyi.org](mailto:mvalencia@pcyi.org)

### **Needs Assessment Survey**

Currently, a survey is being conducted to support the planning and implementation of OEYCFCs in Peel. This survey will obtain service providers' perspectives about the needs, challenges and opportunities for early years programs and services. The Region of Peel is looking for input from community organizations and providers who support children, families and caregivers in Peel.

To complete the survey, please visit:

<http://peelregion.fluidsurveys.com/surveys/%2BFxdbxGzqFm7mfmw8Fq9ZRTtsCq7Cq/early-years-service-providers-needs-assessment/>.

For any questions related to the OEYCFC project in Peel or to join a working group, please contact the Project Manager, Ramona Karteros at [ramona.karteros@peelregion.ca](mailto:ramona.karteros@peelregion.ca)